MELIZOFE.

Empowering Ship Sustainability

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METIZONE

Communicate through messaging

Merizci

www.metizoft.com

USER MANUAL

Communicate through messaging

1. Click on the 3-dot context menu to the right and choose "Add message"

Mat To do Please f to add in	Erial declaration	Canceled etails, amount	delivered and u	nit for a component/	product in the table befo	ore submitting it. If the	product contain	s <u>hazardous materials</u> select 'Add mat	erial' from the drop	down or the m	makilez supplier contact V
	Customer		Vessel		Supplier	PO.no	Product details			Amount	Hazardous
Due in	more than 3 months GLOBAL MARINE SUPPLIE Project type Docking 1M0 no. 7878839	PO no BAKK-0007k PO ref. vendor 68471 PO date ordere Wed Jan 27	Balboa_sindre lia DueDate: 2022.12 /21 d 2021	29 PO description GALLEY STORE PO line description [PCS] APRON COT P maker name P	SUPPLIER NAME	BAKK-0007//21	Product no. Product name Product info.	: [ES] APRON COTTON WHITE BIB TYPE OF GALLEY STORE PO line anticle number - PO line maker no. 150462	PO line amount 6	ŝ	Interne V Mn V Submit Uplasd and submit documents Reuse MD data Split ticket Vew more information Add messages Vew documents MD preview
					Rows per page 2		1-1 of 1				

2. Write your message and click on "Add message" to the right

< Return to messages									×
Status Open Due Due in more than 3 months	Customer GLOBAL MARINE Vessel Balboa_sindre.lia	E SUPPLIES SRL a							
This is the first message added to the	related ticket(s). This conversati	ion is visible for all users at l	Metizoft and the co	tact person at the sup	plier who at any time is	the responsible cont	act person for th	ne ticket(s).	
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This is the first message added to th B I U B d IE iE Dear Sindre Lia Test of messaging	related ticket(s). This conversati	ion is visible for all users at l	Metizoft and the co	itact person at the sup	plier who at any time is	the responsible cont	act person for th	ne ticket(s).	
This is the first message added to th B / U E E E E E Dear Sindre Lia Test of messaging Best regards Supplier Contact-Person-1	related ticket(s). This conversati	ion is visible for all users at l	Metizoft and the co	itact person at the sup	plier who at any time is	the responsible cont	act person for th	ne ticket(s).	
This is the first message added to th B I	related ticket(s). This conversati	ion is visible for all users at l	Metizoft and the co	ttact person at the sup	plier who at any time is	the responsible cont	act person for th	ne ticket(s). Add message	



3. A message symbol has now appeared to the left, notifying that the ticket has a message thread.

N	lateria	al declaration										MS makiliez.su		
Т	o do Sub	omitted Approved	Canceled											
(i) Ple to	ease fill in (c add informa	or correct) the product d ation about this. <u>Hide</u>	etails, amoun	t delivered and u	nit for a component/	product in the table before	ore submitting it. If the	e product contai	ns <u>hazardous materials</u> select 'Add m	aterial' from the drop	down or the i	menu at the er	nd of the tab	e row
		Customer	1	Vessel		Supplier	PO.no	Product details			Amount		Hazardous	
	ie in more	than 3 months GLOBAL MARINE SUPPLI	ES SRL	Balboa_sindre.lia DueDate: 2022.12	29	SUPPLIER NAME	BAKK-0007\/21	Product no. Product name Product info.	: [PCS] APRON COTTON WHITE BIB TYPE GALLEY STORE	COLOR BLUE	6	piece 🗸	No 🗸	1
	Project Docki IMO nr 7878:	t type ing o. 839	P0 no BAKK-0007 P0 ref. vendor 68471 P0 date order Wed Jan 27	√21 ≥d 2021	P0 description GALLEY STORE P0 line description [PCS] APROV P0 maker name -	TON WHITE BIB TYPE C	OLOR BLUE		PO line article number - PO line maker no. 150462	PO line amount 6		PO line unit PCS		
						Rows per page 2	•••	1-1 of 1						

4. When you get new messages, a blue dot appears on the Notification icon in the top right corner. Click on the icon.

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Very Europe than 3 months Comparison of tha					Product details	PO.no	Supplier		Vessel	Customer	
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IND no. PO Intr. PO Intr. PO Intr. T878839 68471 IPCSI APRON COTTON WHITE BIB TYPE COLOR BLUE 150462 PO date ordered PO maker name Wed Jan 27 2021 -) line unit CS		PO line amount 6	PO line article number - PO line maker no. 150462		COLOR BLUE	TTON WHITE BIB TYPE	PO description GALLEY STORE PO line description [PCS] APRON CO PO maker name	o (K-0007\/21 ef. vendor 71 ate ordered i Jan 27 2021	Project type Docking IMO no. 7878839	



5. A blue dot on a message thread in the Messages Inbox indicates that you've received a new message.

Click on the message thread to read and communicate with Metizoft.

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From	Supplier	Ticket			Sent 🗸
Sindre Lia	SUPPLIER NAME Att.: Supplier Contact-Person-1	Customer Vessel Status	GLOBAL MARINE SUPPLIES SRL Balboa_sindre.lia Open	Test of messaging #2	2022.09.29
Marius Vangen Kvalsvik	SUPPLIER NAME Att.: Supplier Contact-Person-1	Customer Vessel Status	GLOBAL MARINE SUPPLIES SRL Balao_marius.vangen.kvalsvik Approved	fkøldsgksfkgølkgds	2022.09.23
Marius Vangen Kvalsvik	SUPPLIER NAME Att.: Supplier Contact-Person-1	Customer Vessel Status	GLOBAL MARINE SUPPLIES SRL Balao_marius.vangen.kvalsvik Approved	Ja	2022.09.2
Sindre Lia	SUPPLIER NAME Att.: Supplier Contact-Person-1	Customer Vessel Status	GLOBAL MARINE SUPPLIES SRL Balboa_sindre.lia Submitted	Blabbla	2022.09.2