



# METIZONE

Registering User

metizoft

# USER MANUAL

# METIZONE

## Registering User

1. To complete user registration, fill in or correct your Main Phone number, your City and your Name.

Your account with Metizoft is almost ready!  
Please verify your contact information

Email  
makillez.testsupplier2@gmail.com

Main phone  
+47 920 19 636

Other contact info

2nd phone - enter number

City - Fosnavåg

Let us know who you are and what you are responsible for

Name \*  
IHM Contact 2

Title

Document responsibility \*  
 MD  
 SDoC  
 AFD

When, and how frequently, do you wish to receive a digest email from us

Update day  
Monday

Update frequency  
Weekly

I allow Metizoft to sign Material declarations on my behalf by using information I have previously signed and submitted.

I allow Metizoft to fill out and sign Material declarations on my behalf in Metizone when I have provided the required documentation by uploading it or by email.

\* Required [Update account](#)

2. Choose the day you want to receive the weekly digest e-mail. Note: You will only receive this if you have delivered components that need to be declared.

Please contact us at [metizone@metizoft.com](mailto:metizone@metizoft.com) if you want to change the frequency of the digest e-mail.

Your account with Metizoft is almost ready!  
Please verify your contact information

enter number

Fosnavåg

Let us know who you are and what you are responsible for

Name \*  
IHM Contact 2

Title

Document responsibility \*  
 MD  
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When, and how frequently, do you wish to receive a digest email from us

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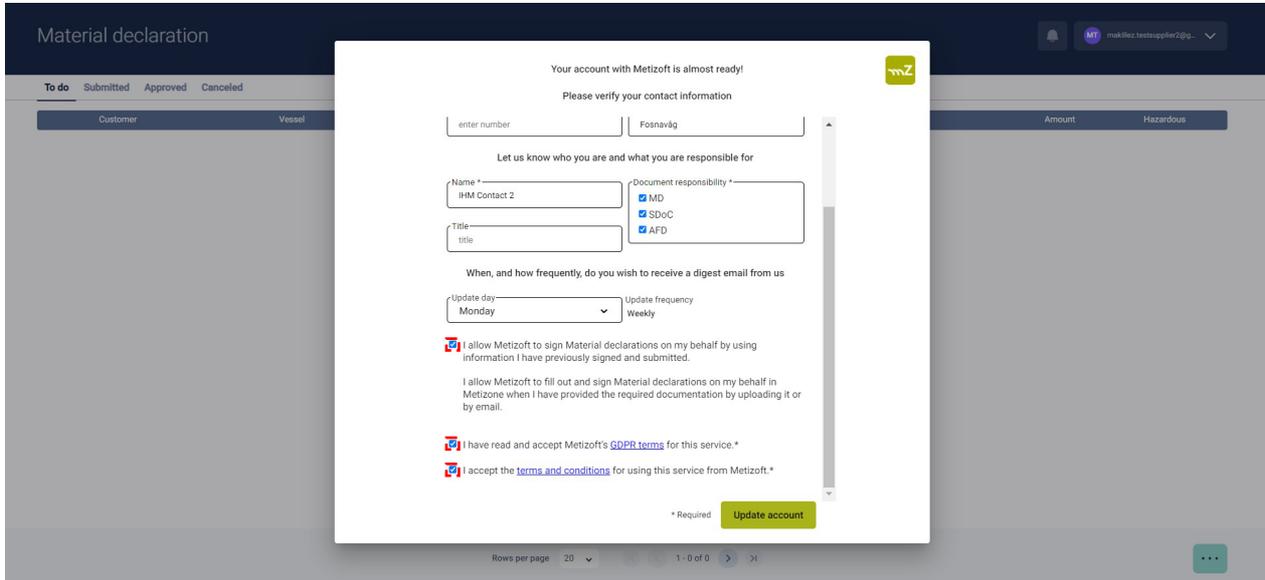
I allow Metizoft to sign Material declarations on my behalf by using information I have previously signed and submitted.

I have read and accept Metizoft's [GDPR terms](#) for this service.\*

I accept the [terms and conditions](#) for using this service from Metizoft.\*

\* Required [Update account](#)

3. Finally, select all three checkboxes at the bottom. By checking the first checkbox you could potentially reduce your declaration workload to zero.



4. If you need to edit your user settings after registration, choose "My profile" in the top right corner.

